



## **DES福德 PARISH COUNCIL ANNUAL MEETING**

All Members of the Parish Council are hereby summoned to attend the Council meeting to be held at 7.30pm on Wednesday 17th of May 2017 at Desford Library, Main Street, Desford for the purpose of transacting the business shown below.

Signed *Martin Broomhead*  
Clerk to the Council

11 May 2017

### **AGENDA**

1. Election of Chairman (and signing of acceptance of office).
2. Election of Vice-Chairman (and signing of acceptance of office).
3. Apologies.
4. Declarations of Interest.
5. To receive and confirm as accurate the Minutes of the Parish Council meeting held on 19th of April 2017.
6. To receive and confirm meeting dates for the coming year.
7. To receive and confirm appointments to committees, working groups and other organisations.
8. To receive and confirm / adopt the following council policies.
  - a) Standing Orders.
  - b) Financial Regulations (these have recently been updated and are for adoption at this meeting).
  - c) Code of Conduct.
  - d) Freedom of Information Statement.
  - e) Complaints Procedure.
  - f) Committee Terms of Reference and Constitution.
  - g) Media Policy (this has recently been created and are for adoption at this meeting)
9. County and Borough Councillor reports
10. Parishioners Participation - The Council will adjourn for up to 15 minutes to allow for public participation

11. To receive and consider the recommendations of the Resources Committee held on 10<sup>th</sup> May 2017. (including payment of invoices)
12. Planning and Neighbourhood Plan
  - a) To receive the Planning Committee Minutes – 8<sup>th</sup> May 2017
  - b) To receive information on applications, withdrawals, refusals, approvals and appeals
  - c) Update on the Neighbourhood Plan
13. Procurement Working Group
  - a) To receive Procurement Working Group Notes - 24<sup>th</sup> April 2017
14. Cemetery
  - a) Cemetery Regulations
  - b) Cemetery Consecration
15. Belvoir Close / Hamble Close - Concerns of Resident
16. Clerks Report
17. Information Exchange (not for debate or decisions)

**PARISHIONERS AND MEMBERS OF THE PRESS ARE VERY WELCOME TO ATTEND ALL MEETINGS OF THE PARISH COUNCIL**