



DESFORD PARISH COUNCIL ANNUAL MEETING

**To be held at 7.30pm on Wednesday 18 May 2022
at Desford Library, Main Street, Desford, LE9 9JP.**

All Members of the Parish Council are hereby summoned to attend this Council meeting to transact the business set out in the agenda below.

Signed *Natasha Broadhead*
Clerk to the Council

11 May 2022

AGENDA

1. Election of Chairman (and signing of acceptance of office)
2. Election of Vice-Chairman (and signing of acceptance of office)
3. Apologies
4. Declarations of Interest
5. Parish Councillor vacancies
6. To receive and confirm as accurate the Minutes of the Parish Council meeting held on Wednesday 20th April 2022
7. County and Borough Councillors Reports.
8. Parishioners Participation - The Council will adjourn for up to 15 minutes for public participation.
9. Updates and recommendations from Working Groups:
 - a) DiB WG – 9 May 2022
 - b) Procurement WG – 4 May 2022
 - c) Procedures WG – 2 May 2022
 - d) Allotments WG – 3 May 2022
 - e) Cemetery WG – no meeting
 - f) Scarecrow WG – 9 May 2022
 - g) Heritage WG – 25 April 2022 and 12 May 2022v
 - h) Staffing WG – 3 May 2022
10. As the meeting of the Resources Committee scheduled for 11 May was cancelled, the following items will need to be considered by Council:
 - a) The Bank Statements for April 2022.
 - b) The Cashbook statement for April.
 - c) A list of the invoices that need to be considered and approved.
 - d) The Income and Expenditure for April 2022.
 - e) Any quotes for works that need Council approval.
11. To receive the minutes of the Planning Committee held on 2nd May 2022 plus an update on any applications received since that meeting.
12. Membership of Committees and Working Groups

- 13. Review of Policies and Terms of Reference**
- 14. Calendar of Meetings**
- 15. Review of Policies and Terms of Reference, including the adoption of the updated and amended Policies listed below:**
 - a) Code of Conduct for members;**
 - b) Code of Conduct for Officers;**
 - c) Financial Reserves Policy;**
 - d) Statement of Internal Control;**
 - e) Complaints Procedure;**
 - f) Freedom of Information Policy;**
 - g) Media Policy; and**
 - h) Health and Safety Policy.**
- 16. Review of Allotment Rules**
- 17. Review of Asset Register**
- 18. Proposed Rolling Programme for Bus Shelter renewals**
- 19. Clerk's Report**
- 20. Information from Councillors (not for debate or decision)**

Members of the public are always welcome to attend Council meetings.