



RESOURCES COMMITTEE MEETING

Held at 7.30pm on Wednesday 10th Feb 2021 via video conferencing (Zoom).

Minutes

Present: Cllr A Norton (Chair), Cllr C Crane, Cllr C Oakes, Cllr Peel

Also present: Martin Broomhead (Clerk) and Eithne Allen (Admin Assistant)

1. Apologies

Cllr Mc Millan was unable to attend for personal reasons, her apologies were accepted.

2. Declarations of Interest

There were no declarations of interest.

3. To approve the minutes of the Resources Committee meeting held on 13th January 2021

It was agreed to accept the minutes as a true record of the meeting. It was agreed that the Clerk would sign off the minutes as approved on behalf of the Chairman as meetings are currently being held virtually.

4. To receive bank statements and approve reconciliations for January 2021.

The Committee agreed to receive and approve the bank statements and reconciliations and recommend them to Council.

The Committee agreed to recommend to Council that the debit card working balance be raised to £2,500.

The Committee also asked what progress had been made in opening an account with another bank to spread risk. The Clerk will progress this.

5. To receive and approve the Cashbook statement up to the end of January 2021 and recommend payment of invoices

The Committee recommend to Council to approve the cashbook statement and transactions up to the end of January 2021, and payment of invoices; (with the exception of the HMRC payment, which is due to be sent before the Council meeting).

6. To receive and note the Parish Council Income & Expenditure up to the end of January 2021

The Committee received and noted the Parish Council Income & Expenditure up to the end of January 2021 and recommend them to Council for noting.

7. Feedback from Procurement WG Meeting held on 3rd February 2021, including recommendations on quotes

The Committee recommended the following quotes to Council for approval:

Scheme and Description	Company	Cost (£)
Strict Baptist Graveyard – installation of more accessible ramp into the site.	Mole Groundworks	£6,183.00 + VAT (including handrail installation)
	*M&BG	£7,400 + VAT (handrail not quoted)
Heritage bollards to be installed at the Kirkby Road/St Martins junction.	Isaac Butterworth - Cast iron Manchester Bollard	Bollard £95 x 14 = £1,330 £100 delivery.
Allotments easy-access plot	Mole Ground Works	£10,664.00 + VAT
	*Horizon Landscaping	£9,412.80 +VAT (groundworks) + £4089.60 + VAT (sleeper beds) + £618 + VAT (6ftx4ft shed)
All weather pitch at Bosworth Academy – joint funding with BA and football clubs	Donation by DPC as a contribution to this Bosworth Academy led project	£13,500
Drainage of pump area, Lindridge Lane	Lanes Group Plc for further excavation of site	£2,281.20
More heritage lamp-posts in the conservation area and Heritage street signs	G&G signs – revised quote for 9 Heritage street signs £1,495.20 – please note £1,011.36 has already been paid, seeking approval for balance of £483.84	£483.84

*These two quotes have been included for comparison purposes, the Committee recommended the Mole Ground Works quotes for both the Accessible Ramp project as well as the Allotment Easy Access plot

8. Section 106 Funding

The Clerk had circulated information about the Section 106 funding available to the Council and discussed ways of maximising the funding obtained from developers.

9. Clerks Report

- a) The Committee agreed to recommend to Council that an ex-gratia donation of £1,000 be made to Meadow View Residents Association (Kirby Grange) towards works needed on trees on the grounds around the war memorial.
- b) A further Covid grant application for the sum of £1,894.00 has been received from the Scout organisation. The monies are to be used towards the annual membership fees for the Scout Association. The Committee agreed to recommend the application to full Council.

10. Information from Members

Cllr Peel suggested that Council consider investigating opportunities for land purchase to increase recreational provision in the parish, particularly towards the east of the village. Cllr Norton agreed to progress local possibilities.

Cllr Norton reports that a framework of operation for the ongoing management of DiB and the Scarecrow group is to be finalised shortly and presented to Council at the February meeting.

The meeting concluded at 20:21